



U.S. Figure Skating IJS Protocol for Test Credit

In accordance with Rules TR 3.00, 4.01 and 4.02, athletes may receive credit for meeting minimum scores at any competition held under the International Judge System (IJS). The athlete must “skate-up” to the event they are seeking test credit for, in addition to having already passed any prerequisites prior to the competition event.

Events eligible:

[Singles Free Skate](#): Open Juvenile, Juvenile, Intermediate, Novice, Junior, Senior and Adult Gold

[Pairs Free Skate](#): Juvenile, Intermediate, Novice, Junior and Senior

[Free Dance](#): Juvenile, Intermediate, Novice, Junior and Senior

Click on the links above to see the required minimum scores for each level and event.

FOR ATHLETES

YOU ACHIEVED THE MINIMUM SCORES FOR RECEIVING TEST CREDIT FOR A COMPETITION EVENT YOU “SKATED UP” IN. WHAT DO YOU DO?

STEP 1: At the competition, go to the registration/information desk and ask for a “**Test Credit Packet**” which includes the documents listed below. This MUST be requested on-site, and will not be available after the competition ends. Take a picture of all documents for safe-keeping. As a courtesy, ask the competition for the packet within one hour of your event ending.

Documents needed / included in the Test Credit Packet:

1. A copy of the overall event results, that lists all of the skaters, in addition to the names of the Technical Controller and Event Referee. This is to prove the skater actually skated in the event.
2. Your individual protocol
3. Your **Test Credit Skater Report**, generated by the accountant. This has your name, your scores and verifies you achieved a passing result. See the next page for an example.

STEP 2: Obtain a written statement from your coach verifying that the above documents are true and valid. The coach may write their own statement, they may choose to use the sample document included in this packet, or your club may have a pre-printed form they can simply sign.

STEP 3: Submit these documents to your club’s Test Chair, along with the appropriate payment and request that the club record your test through the Members Only program, www.usfsaonline.org

Norwich Figure Skating Club
641 New London Turnpike
Norwich, CT 06360

IMPORTANT: *Before you leave the competition, check your packet and be sure you have ALL three of the correct documents. If you do not, please ask to speak with the Accountant to obtain them.*





IJS Protocol for Test Credit Request Form

FOR ATHLETES

Athlete's Name:	
Athlete's member #:	
Parent name, if under 18:	
E-mail contact:	
Phone contact:	
Coach's Name:	
Coach's E-mail:	
Coach's Phone:	
<i>I verify that the athlete listed above is eligible to receive Test Credit through IJS protocol. I have seen the unaltered and correct scores, which match the protocol the athlete is submitting. I understand that altering a protocol sheet to meet the test requirement is considered an ethics violation of U.S. Figure Skating and The Professional Skaters Association.</i>	
Coach's signature:	
Name of competition:	
Date of competition:	

Select the test you are requesting credit for:

SINGLES FREE SKATE TESTS		PAIRS TESTS		DANCE TESTS	
Juvenile (\$20)		Juvenile (\$20)		Juvenile (\$20)	
Intermediate (\$20)		Intermediate (\$20)		Intermediate (\$20)	
Novice (\$20)		Novice (\$20)		Novice (\$20)	
Junior (\$20)		Junior (\$20)		Junior (\$20)	
Senior (\$20)		Senior (\$20)		Senior (\$20)	
Adult Gold (\$20)					

Please attach to this form:

1. The overall event results, which include the names and signatures of the Event Referee and Technical Controller.
2. Your individual protocol
3. Your Test Credit Skater report from the competition.



IJS Protocol for Test Credit Request Form

FOR COACHES

Please deliver a copy of this form (or statement) to the Test Chair (Peg Van Patten, Sarah Fergione) of the Home Club of the test candidate, via email (pegvanpatten@gmail.com or sarahfergione@gmail.com) or in person.

Athlete's Name:	
Athlete's Home Club:	
Test Requesting Credit For:	
Name of competition:	
Date of competition:	
Coach's Name:	
Coach's USFS #:	
Coach's PSA #:	

I verify that the athlete listed above is eligible to receive Test Credit through IJS protocol. I have seen the unaltered and correct scores, which match the protocol the athlete is submitting. I understand that altering a protocol sheet to meet the test requirement is considered an ethics violation of U.S. Figure Skating and The Professional Skaters Association.

Coach's Signature	
Date:	