



NORWICH

FIGURE SKATING CLUB

Test Proctor Form

In order to guarantee the integrity of the virtual test environment, athletes must confirm a proctor for their performance. **The proctor must be an impartial person of authority** (i.e., rink management, skating school director, or local skating official) but **may NOT be** a coach/choreography who has worked with the athlete, training mate, or a parent/guardian (of the athlete or any training mates). Athletes are responsible for choosing the proctor and setting up the logistics. Proctors must watch the program performance, verify that the full performance was completed on the date and time indicated in the athlete's recording and complete the Performance Affidavit, verify that the submitted video was executed in one continuous videotaped sitting without stopping, and verify that the submitted video has not been altered and is the stated performance.

Skaters recording their test video at *Norwich Figure Skating Club* may use one of the test chairs (Peg Van Patten or Sarah Fergione) as their proctor. Skaters from other rinks, or skaters from NFSC using a different proctor, are required to submit this form with proctor information filled out prior to, or with your test video submission.

Name of Test Proctor: _____

Title or Position: _____

Name of Skater being proctored: _____

Test being proctored: _____

Date of test: _____